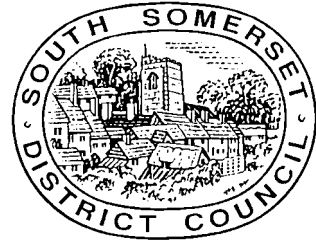


South Somerset District Council

Notice of Meeting



South Somerset District Council

Making a difference where it counts

Thursday 15th January 2015

7.30 pm

**Council Chamber
Council Offices
Brympton Way
Yeovil
BA20 2HT**

(disabled access is available at this meeting venue)



All members of Council are requested to attend the meeting:

The public and press are welcome to attend.

If you would like any further information on the items to be discussed, please ring the Agenda Co-ordinator, **Angela Cox, Democratic Services Manager**

This Agenda was issued on Wednesday 7 January 2015.

Ian Clarke, Assistant Director (Legal & Corporate Services)

This information is also available on our website
www.southsomerset.gov.uk



South Somerset District Council Membership

Chairman: Mike Best
Vice-chairman: Carol Goodall

Cathy Bakewell	Andy Kendall	Ros Roderigo
Mike Beech	Jenny Kenton	Jo Roundell Greene
Dave Bulmer	Mike Lewis	Sylvia Seal
John Calvert	Pauline Lock	Gina Seaton
Tim Carroll	Tony Lock	Peter Seib
John Vincent Chainey	Ian Martin	Angie Singleton
Tony Capozzoli	Paul Maxwell	Sue Steele
Pauline Clarke	Nigel Mermagen	Paul Thompson
Nick Colbert	Graham Middleton	Kim Turner
John Dyke	Roy Mills	Andrew Turpin
Tony Fife	Terry Mounter	Linda Vijeh
Marcus Fysh	David Norris	William Wallace
Nigel Gage	Graham Oakes	Colin Winder
Jon Gleeson	Sue Osborne	Derek Yeomans
Dave Greene	Patrick Palmer	Martin Wale
Anna Groskop	Ric Pallister	Barry Walker
Peter Gubbins	Shane Pledger	Lucy Wallace
Brennie Halse	Wes Read	Nick Weeks
Henry Hobhouse	David Recardo	
Tim Inglefield	John Richardson	

Information for the Public

The meetings of the full Council, comprising all 60 members of South Somerset District Council, are held at least 6 times a year. The full Council approves the Council's budget and the major policies which comprise the Council's policy framework. Other decisions which the full Council has to take include appointing the Leader of the Council, members of the District Executive, other Council Committees and approving the Council's Consultation (which details how the Council works including the scheme allocating decisions and Council functions to committees and officers).

Members of the Public are able to:-

- attend meetings of the Council and its committees such as Area Committees, District Executive, except where, for example, personal or confidential matters are being discussed;
- speak at Area Committees, District Executive and Council meetings;
- see reports and background papers, and any record of decisions made by the Council and Executive;
- find out, from the Executive Forward Plan, what major decisions are to be decided by the District Executive.

Meetings of the Council are scheduled to be held monthly at 7.30 p.m. on the third Thursday of the month in the Council Offices, Brympton Way although some dates are only reserve dates and may not be needed.

The agenda, minutes and the timetable for council meetings are published on the Council's website – www.southsomerset.gov.uk/councillors-and-democracy/meetings-and-decisions

The Council's Constitution is also on the web site and available for inspection in Council offices.

The Council's corporate aims which guide the work of the Council are set out below.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

South Somerset District Council – Council Aims

Our key areas of focus are: (all equal)

- Jobs – a strong economy which has low unemployment and thriving businesses
- Environment – an attractive environment to live in with increased recycling and lower energy use
- Homes – decent housing for our residents that matches their income
- Health & Communities – communities that are healthy, self-reliant and have individuals who are willing to help each other

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South Somerset District Council

Thursday 15 January 2015

Agenda

1. Apologies for Absence

2. Minutes

To approve and sign the minutes of the previous meeting held on Thursday, 11th December 2014.

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (adopted July 2012), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting. A DPI is defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No. 1464) and Appendix 3 of the Council's Code of Conduct. A personal interest is defined in paragraph 2.8 of the Code and a prejudicial interest is defined in paragraph 2.9.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. As a result of the change made to the Code of Conduct by this Council at its meeting on 15th May 2014, where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council. If you have a prejudicial interest you must comply with paragraphs 2.9(b) and 2.9(c) of the Code.

4. Public Question Time

Questions, statements or comments from members of the public are welcome at the beginning of each meeting of the Council. The total period allowed for public participation shall not exceed 15 minutes except with the consent of the Council and each individual speaker shall be restricted to a total of three minutes. Where there are a number of persons wishing to speak about the same matter, they should consider choosing one spokesperson to speak on their behalf where appropriate. If a member of the public wishes to speak they should advise the committee administrator and complete one of the public participation slips setting out their name and the matter they wish to speak about. The public will be invited to speak in the order determined by the Chairman. Answers to questions may be provided at the meeting itself or a written reply will be sent subsequently, as appropriate. Matters raised during the public question session will not be debated by the Council at that meeting.

5. Chairman's Announcements

Items for Discussion

6. **Chairman's Engagements** (Page 1)
7. **Setting the Council Tax Reduction Scheme (CTRS) for 2015/16** (Pages 2 - 4)
8. **Council Tax - Discretionary Reduction in Liability Policy** (Pages 5 - 13)
9. **Final Recommendation of the Community Governance Review of Lopen Parish Council** (Pages 14 - 16)
10. **Report of Executive Decisions** (Pages 17 - 20)
11. **Audit Committee**

There was no meeting of the Audit Committee during December 2014.
12. **Scrutiny Committee**

The Scrutiny Committee met on 6th January to consider and comment upon the District Executive reports of 8th January 2015.
13. **Motions** (Page 21)
14. **Questions Under Procedure Rule 10**

There were no questions submitted under Procedure Rule 10.
15. **Date of Next Meeting** (Page 22)